



School Consultative Group Agenda and Minutes

Time/date	Wednesday 19th March 2025 - 5pm
Location	HFS - Korean Room
Present	Dan Green (DG), Paul Kim (PK), Nathan Dunn (ND), Esther Yeo (EY), Isla Jeong (IJ), Geoff Donnison (GD)
Apologies	/
Minutes	DG and IJ

Na me	Item	Notes, Actions and Responsibilities
DG	Review of School Consultative Group Policy and Procedures	<ul style="list-style-type: none"> • Reminder of SCG policy and procedures
DG	New Parent Representative Member	<ul style="list-style-type: none"> • GD will join SCG for T2 and T3 of 2024/26 • A new call for member and elections (if necessary) to be held in T1 2025/26 • GD to encourage a second parent member to join
DG	Proposed School Name Change	<ul style="list-style-type: none"> • DG and PK provided an explanation of the reasoning behind the proposed name change including: <ul style="list-style-type: none"> ◦ 'Hyundai' is maintained to symbolise the school's continuing association with HD Hyundai ◦ 'Ulsan' is to be included in an attempt to foster closer links with Ulsan City and the wider population of Ulsan ◦ 'International' is preferred to 'Foreign' as it is a more inclusive term and the most commonly used title for school of our nature ◦ The proposed name change will not affect the school's legal status or the students who can attend • DG and PK shared the feedback from parent surveys including: <ul style="list-style-type: none"> ◦ 19 responses were received from parents ◦ 14 in favor of the proposed name change. 5 not in favor ◦ Those not in favor were concerned that the name change would change the nature of the school and those able to enrol ◦ Some parents have been contacted to clarify concerns • Update from school on progress

		<ul style="list-style-type: none"> ○ Approval has been obtained from Ulsan Metropolitan Office of Education ○ The name change process will progress with the intention to be completed by T1 2025/26 ○ The cost associated with name change has been estimated at around 15 million won ○ Parents will not be required to buy new uniform <ul style="list-style-type: none"> ● ACTIONS <ul style="list-style-type: none"> ○ DG to provide detailed explanation via the newsletter of name change rationale and progress
DG	Funding for HFS	<p>DG and PK provided clarification of the funding model for the school</p> <ul style="list-style-type: none"> ● All school operating expenses are expected to be covered by tuition fees ● The school receives a degree of logistical support from HD Hyundai - eg buses. ● School fees for 2025/26 have been fixed (at the level announced and agreed at the last Consultative Group meeting in October 2024).
GD	Staffing for 2025/26	<ul style="list-style-type: none"> ● PK presented proposed staffing for 2025/26 including: <ul style="list-style-type: none"> ○ A part time music teacher will be employed from T3 2024/5 ○ An additional teacher for the middle school section with math speciality will be employed from T1 2025/26 ○ The number of Teaching Assistants will be reduced to 2 full time positions ○ a part-time EAL support teacher will work 8 hours per week
GD	Grading System	<ul style="list-style-type: none"> ● GD shared the opinion from parents that the grading system used in the school report could benefit from clarification ● DG to provide more curriculum details via the the school website
GD	Cambridge Test	<p>In response to parent questions DG clarified that:</p> <ul style="list-style-type: none"> ● HFS offer Cambridge Checkpoint Exams to students in Years 6 and 9 ● Cambridge Checkpoint Exams are externally marked tests in English, maths and science ● HFS will continue to offer Cambridge Checkpoint Exams in 2025/26
GD	Student Behaviour Management	<p>In response to parent questions DG clarified that:</p> <ul style="list-style-type: none"> ● HFS has a well developed and implemented set of behaviour management policies and procedures
GD	Disclosure of the Principal's CIS Visit Results	<p>DG clarified:</p> <ul style="list-style-type: none"> ● That CIS trips undertaken by the Principal to other schools do not cost our school anything ● Full cost is covered by the school being visited ● Visiting other school provides valuable information and ideas that can be utilised at HFS ● CIS rules and procedures do not allow the sharing of information regarding visited schools with the HFS community

DG	Date for next meeting	<ul style="list-style-type: none">• Tuesday 3rd June
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